



Brussels, September 2020

## Internship offer: EU communication

The EACB is looking for a talented person interested in an internship, in an international English speaking environment, with a strong interest in communication. We strongly believe that an intern can bring some fresh ideas and learn from practical experience of working with us. The internship will be made in the Communication and Sustainable Finance Department, the referent will be the Head of the Department, Ms. Elisa Bevilacqua.

### **About us:**

The **European Association of Co-operative Banks (EACB)** is a European non-profit association, which represents, promotes and defends the common interests of its 28 member institutions and of co-operative banks, with regard to banking as well as to co-operative legislation.

### **Tasks:**

General support to the communication activities, such as:

- Digital communication: website news updates and statistics (Google analytics), EACB Newsletter preparation (Getresponse), posting on social media (Twitter/LinkedIn), social media strategy;
- Support to events organisation (physical or online);
- Drafting press release,
- Drafting brochures,
- Support to research activities : EACB Award for young researchers project, Key figures on Co-operative Banking.

### **Searched profile:**

- University / bachelor degree in communication / EU political sciences/ public relations or related field;
- Keen interest in EU Affairs;
- Proficient in English;
- Excellent written and spoken communication skills;
- Good knowledge of Microsoft Office (Word, Excel, PowerPoint);
- Familiar with website and social media (Twitter, LinkedIn mainly);
- Knowledge of Canva or/and Google Analytics is a plus.
- Capability to deliver results on time and with a fast turn-around;
- Good team spirit.

### **Your application:**

Apply now by sending your CV and cover letter to [secretariat@eacb.coop](mailto:secretariat@eacb.coop). Deadline for application extended: 30 September.



**Practical information:**

The selected candidate will be offered an internship contract in the framework of his/her studies (starting October 2020) or a "contrat d'immersion professionnelle" if the candidate respond to the criteria from the Belgian ONEM. There is a possibility of prolongation to another kind of contract after the internship. Please note that only selected candidates will be contacted. Office location: rue de l'Industrie 26-38 – 1040 Brussels

**Privacy policy**

Dear Applicants, please note that we process this data for recruitment purposes only and we will not share it with anyone else. We would like to keep this data until our open role is filled. [We cannot estimate the exact time period, but we will consider this period over when a candidate accepts our job offer for the position for which we are considering you.] When that period is over, we will either delete your data or inform you that we will keep it in our database for future roles. Here's a link to our [privacy policy](#). In this policy, you will find information about our compliance with GDPR (data protection law.) You can find how to send us a request to let you access your data that we have collected, request us to delete your data, correct any inaccuracies or restrict our processing of your data.