Brussels, November 2026

TRAINEESHIP OPPORTUNITY: POLICY ASSISTANT
EACB RETAIL BANKING TEAM

Location: Brussels
Starting Date: 1 March 2027
Duration: Minimum 5-6 months
Application Deadline: 31 December 2026

THE POSITION

The **European Association of Co-operative Banks (EACB)** represents, promotes and defends the interests of banks that are based on the cooperative as a form of enterprise. It unites 2,300 co-operative banks across Europe, serving over 234 million customers and contributing to a more inclusive, sustainable and diversified banking model through advocacy at EU and global level.

The EACB is looking for a **motivated and detail-oriented trainee** to join the **Retail Banking, Payments, Financial Markets and Digitalisation Team** and support its **policy and advocacy work** related to EU regulatory developments affecting retail banking and consumers.

During your traineeship you will be a full member of a committed and collaborative team working on important policy files regarding consumer protection, payments, financial markets, and digitalisation in financial services.

Your main responsibilities will include:

- Monitoring EU regulatory and policy developments in relevant areas
- Supporting the team's advocacy efforts and stakeholder engagement, including outreach to EU institutions and other actors
- Conducting research and drafting summaries of reports, publications, or consultations of interest to our members
- Preparing materials for internal and external meetings (briefing notes, slides, minutes, etc.)
- Assisting with the logistical and administrative organisation of meetings and events
- Providing ad hoc support to other team members depending on priorities and workload

EACB AISBL – Secretariat • Rue de l'Industrie 26-38 • B-1040 Brussels
Tel: (+32 2) 230 11 24 • Enterprise 0896.081.149 • lobbying register 4172526951-19
www.eacb.coop • e-mail : secretariat@eacb.coop

MANDATORY REQUIREMENTS

- **Eligibility for an Erasmus+ traineeship grant**
- A strong interest in **EU affairs**
- **Excellent command of English** (C1 minimum, both written and spoken)
- **Command of Microsoft Office Package (Outlook, Word, PowerPoint, etc..)**
- A Master's degree (or current enrolment) in **Law, Political Science, EU Affairs, Economics, Finance**, or a related field
- Minimum knowledge of **EU law, institutions, and decision-making processes**
- A collaborative mindset, attention to detail, and eagerness to learn in a professional environment

NICE TO HAVE

- Previous traineeship experiences
- Knowledge of banking and finance
- Knowledge of other EU languages

WHAT WE OFFER

- A hands-on traineeship experience in a **Brussels-based association at the centre of EU policymaking**
- A chance to deepen your knowledge of EU regulatory processes and develop your skills in research, advocacy, and stakeholder engagement
- Insight into the co-operative banking sector and its values
- The opportunity to contribute to impactful work in a small, dynamic team

APPLICATION PROCESS

Interested?
Please send your **CV and motivation letter** by **31 December 2026** to **secretariat@eacb.coop**

PRIVACY POLICY

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Please note that the EACB will process your submitted data for recruitment purposes only. Your data will not be shared with any third party. It will be stored until the recruitment process is concluded. Your data will then be deleted unless you explicitly notify us that you want it retained in our database for possible future job openings. In the EACB privacy policy you will find information about our compliance with GDPR (data protection law.) It also explains how to send us a request to let you access your data, to delete your data, to correct any inaccuracies or to restrict us in processing your data.

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